

Spofforth Cricket Club – Constitution

1 Name

The Club shall be known as SPOFFORTH CRICKET CLUB

2 Aims

- 2.1 to encourage the playing of the game of cricket through the provision of practise and playing facilities, coaching and fixtures for all playing members.
- 2.2 to afford all members such benefits and privileges, as it may be possible to arrange.
- 2.3 to ensure all members, playing and non-playing, conform to the Laws of the Game and Codes of Conduct.
- 2.4 to implement the English Cricket Board “Safe Hands Welfare of Young People in Cricket Policy” document. The Management Committee will appoint a Child Welfare Officer, who shall have a seat on the Junior Cricket Sub-Committee. The club shall also fully implement the English Cricket Board’s Equity Policy.
- 2.5 to encourage members of all categories to participate in the life of the Club through playing, social and fund raising activities and general management.

3 Membership

Membership shall be open to all, irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status and sexual orientation.

There shall be five forms of membership:

- 3.1 Playing – over the age of 17 years on 1 September of the previous year
- 3.2 Junior – under the age of 17 years on 1 September of the previous year
- 3.3 Social – who shall have no playing rights
- 3.4 Life Members- awarded for outstanding services to the Club over many years
- 3.5 Vice Presidents – awarded in recognition of conspicuous services to the Club

4 Management

The management of the business of the Club shall be vested in a Management Committee which shall constitute an Elective Committee for the purposes of the Licensing Act 1964. The Management Committee shall be elected annually at the Annual General Meeting which, in addition to the powers of authority of this constitution, may exercise all powers of authority and undertake all acts in furtherance of the aims for which the club is established and are not hereby expressly directed.

5 General Meeting

The Annual General Meeting of the Club shall be held on the first Monday of November in each year. At least 21 days written notice shall be given of the Annual General Meeting to all Club Members accompanied by the Agenda and papers signifying the business to be transacted, which shall include the following:

- Confirmation of the Minutes of the previous meeting and any business arising therefrom
- The Secretary's Annual Report
- The Cricket Chairman's Annual Report
- The Junior Cricket Chairman's Annual Report
- Audited Balance Sheet (Statement of Accounts) and Treasurer's Report
- Notified amendments to this constitution
- Election of Management Committee (President, Chairman, Cricket Chairman, Junior Cricket Chairman, Clubhouse Chairman, Volunteer Co-ordinator, Secretary, Treasurer and two elected members)
- Election of other Officers: Sub Committee Chairmen, Captains and Vice-Captains, Junior Cricket Co-ordinator, Cricket Sub Committee, Social Secretary, and Auditor.
- Election of Life Members and Vice Presidents (Note the election of these positions can Only be on the recommendation of the Management Committee)
- Annual Subscriptions and Match Fees
- Competitions to be entered
- Other business duly notified to the Secretary

6 Special (Extraordinary) General Meeting

By a simple majority of the Management Committee or on a requisition of at least ten voting Members a Special (or Extraordinary) General Meeting shall be convened by the Secretary giving at least fourteen days notice to all Club Members specifying the business to be transacted.

7 Players Meeting

A Players Meeting may be called at any time, and without formal notice, by the Cricket Chairman And/or any captain but in any event there shall be a General Players Meeting held on the last Monday of September in each year and this rule is deemed to be formal notice thereof.

8 Committees

The following Sub Committees shall be established: Cricket, Junior Cricket, Ground, Clubhouse and Bar, Sponsorship Advertising & Fund Raising, and Social. Other Sub Committees may be established as deemed appropriate by the Management Committee. The Management Committee shall determine the terms of reference of Sub Committees. Each Sub Committee shall be represented at meetings of the Management Committee.

9 Selection

- 9.1 Selection of teams shall be by the Cricket Sub Committee which shall consist of the Cricket Chairman, Cricket Secretary, 1stX1 Captain, 2ndX1 Captain, Evening League X1 Captains and two others, all of whom shall be elected at the Annual General Meeting. Where one person holds two or more of these positions he may only have one vote and the Annual General Meeting shall elect additional members as necessary.
- 9.2 It is the Cricket Chairman's responsibility to ensure that team lists are displayed on the Club's notice board.

10 **Co-option**

Power to co-opt as deemed appropriate shall be vested in all Committees of the Club. Co-opted members may be non-club members invited in to advise on specialised matters.

11 **Voting**

- 11.1 Subject to 10.5 below at all meetings of the Club, including Annual and Special General Meetings, each Playing Member, Life Member, Vice President and Social Member shall be entitled to one vote.
- 11.2 In the event of an equal vote the Chairman of the meeting shall have a second or casting Vote.
- 11.3 Voting at all meetings shall be by show of hands except where the Management Committee or meeting Chairman decides that voting shall be by way of secret ballot.
- 11.4 At all meetings decisions shall be made by a simple majority.
- 11.5 The selection of Captains and Vice Captains shall be voted for by Playing Members (as defined in 3.1 above) and Life Members only.

12 **Quorum**

The quorum at Annual/Special General Meetings shall be 10% of the Members. The quorum at Management and other Committee meetings shall be 50% of the membership of that Committee.

13 **Secretary**

- 13.1 The Secretary shall be responsible for all correspondence, the Notice, Agenda and Minutes of Annual, Special and Management Committee meetings.
- 13.2 Minutes of the aforementioned meetings shall be presented for confirmation at the following meeting
- 13.3 Minutes of sub-committees shall be taken by a member of that sub-committee

14 **Treasurer**

- 14.1 The Treasurer shall be responsible for all financial matters including the receipt of monies, Payments, banking and the production of an audited Annual Balance Sheet/Statement of Accounts and Annual Report.
- 14.2 The Treasurer shall also be responsible for producing an update of the financial position of The Club as required by the Management Committee.
- 14.3 The Treasurer shall ensure that cheques are signed by two of the following officers: Chairman, Cricket Chairman, Junior Cricket Chairman, Secretary and Treasurer.
- 14.4 The Treasurer shall ensure that the Insurance Policy approved by the Management Committee is in place.

15 Monies

Any member authorised to collect monies for and on behalf of the Club shall pay such monies to the Treasurer within seven days of such collection or within seven days of a specific event.

16 Financial Year

The Club's Financial Year shall be from 1 October to 30 September of the following year.

17 Auditor

The Auditor for the ensuing year shall be appointed at the Annual General Meeting.

18 Subscriptions

A bona fide member of the Club shall be deemed as such upon receipt of the appropriate subscription by 31 May in each year or by Management Committee recorded decision. The Treasurer shall maintain a list of members in all categories. Any players whose subscriptions are not paid by the due date, i.e. 31 May, will not be covered by the club's Insurance Policy.

19 Eligibility

19.1 No person shall be eligible to take part in any business of the Club unless the appropriate subscription has been paid by specified date or membership agreed by the Management Committee.

19.2 No person shall be eligible for selection for any senior team unless their subscription has been paid by the specified date. Players will not be covered by the club's insurance until the Treasurer has received their subscription.

20 Suspension

The Management Committee shall have the power to suspend or exclude any member in any category for any contravention of this constitution and/or documented rules and/or Codes of Conduct.

21 Appeal

21.1 Any member suspended or excluded by the Management Committee shall have the right to attend an appeal hearing, be represented and produce witnesses in support of their appeal.

21.2 The Appeal Board (a maximum of three appointed by the Management Committee) shall not include any member of the original decision making committee but may include non-members of the Club.

22 Trustees

22.1 The title of all and any real property which shall be acquired by or for the purposes of the Club shall be vested in Trustees who shall be appointed by the Management Committee.

22.2 The number of Trustees shall be not less than three or more than four.

23 Bar

23.1 The bar shall be open at any time within the general licensing hours of the district for the convenience of members.

- 23.2 The Management Committee shall appoint a member of the Clubhouse and Bar Sub Committee to act as Bar Manager.
- 23.2.1 The Bar Manager will be responsible to the Management Committee for the day to day running of the bar and may be assisted by such members of the Club as the Management Committee deems necessary.
- 23.3 No person under the age of 18 years shall be allowed to purchase intoxicating liquor on the Club's premises for consumption on or off these premises and no member shall purchase intoxicating liquor for any such person.
- 23.4 No guests introduced into the Club by any member shall be allowed to purchase intoxicating liquor for himself or that member and the purchase of intoxicating liquor for that person shall be the responsibility of that member.
- 23.5 No person shall be admitted for membership or be admitted as a candidate for membership to any of the privileges of membership without an interval of at least two days between that persons nomination or application for membership and admittance and no persons becoming members without prior nomination or application may be admitted to the privileges of membership without an interval of at least two days between their becoming members and their admission.
- 23.6 Each member is permitted to introduce into the bar area up to four guests in any day who must be signed in in the Visitors Book during the hours the bar is open. However in the case of sporting occasions on the Club's premises Officials and Members of the visiting teams can be temporary members for that day provided their names be placed on the notice board at least two days before the date of their attendance.
- 23.7 Subject to paragraphs 23.7.1 and 23.7.2 of this rule persons may be admitted to the premises and intoxicating liquor may be supplied to such person.
- 23.7.1 Persons may be admitted to the premises and intoxicating liquor sold to them by virtue of this rule alone on days and at times when the Club has organised or is participating in fund raising events for the benefit of the Club or
- 23.7.2 When a social event is being held by a member of the Club with the approval of the Management Committee.

24 Amendments to the Constitution

Amendment(s) to this Constitution shall only be made at an Annual or Special General Meeting with the specified notice in writing of the meeting being given to members with the proposed amendment(s). Any proposed alteration must be received by the Secretary in writing, signed by two members eligible to vote, at least six weeks before the Annual and/or Special General Meeting.

25 Winding up of the Club

In the event of the winding up of the Club any net assets of the Club will be applied for approved Sporting or Charitable purposes.